

SEVENOAKS DISTRICT COUNCIL - NOTICE OF FORTHCOMING KEY DECISIONS

PUBLISHED: 15.11.16

This document lists all key decisions due to be taken in the forthcoming 4 months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. An updated list will be published monthly to comply with Part 3 Regulation 9(2).

The Council's Constitution defines a "key decision" as an executive decision which is likely:

- (a) to result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates i.e. decisions which exceed £50,000 in value (but procurement decisions within the budget e.g. refuse vehicles can be undertaken within delegated powers); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising 2 or more wards in the area of the District Council.

The Decision Makers

The Council's Executive (Cabinet):Leader
of the Council
(Portfolio Holder for Policy &
Performance) Cllr. Peter Fleming

Portfolio Holders for:

Economic & Community Development	Cllr. Roddy Hogarth
Finance	Cllr. Searles
Housing and Health	Cllr. Michelle Lowe (and Deputy Leader)
Planning	Cllr. Robert Piper
Direct & Trading	Cllr. Matthew Dickins
Legal & Democratic	Cllr. Anna Firth

Where a decision is to be made by the Council's Executive, decisions will be made collectively by those Members present at the relevant meeting.

The reports together with any documents being considered (unless they contain exempt information) will be available for inspection and on the Council's website, 5 clear working days before the decision is taken. Copies of, or extracts from, any documents listed are available from: Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG
Other documents relevant to the matters outlined may be submitted to the decision maker; these documents will be available from Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG.

Key decision and description of matter to be discussed	Decision Maker and date of making / or period in which decision is to be made	Who is to be consulted before the decision	Whether Members of the Public are to be excluded and if so the reason why	List of documents submitted to the decision maker	Lead Officer / Report Author
Charging for Food Hygiene Rating Inspections	Cabinet 10/11/16	Direct & Trading Advisory Committee 1 November 2016	No		Annie Sargent Environmental Health Manager Tel: 01322343085
Public Health (Preventative Services) Devolution	Cabinet 10/11/16	Housing & Health Advisory Committee - 4 October 2016	No		Lesley Bowles Chief Officer Communities and Business Tel: 01732 227335
Risk Based Verification Contains an appendix with exempt information	Cabinet 01/12/16	Finance Advisory Committee - 15 November 2016	No	Appendix A - Risk Based Verification Policy (exempt under paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972 as it contains information relating to any action taken or to be	Adrian Rowbotham, Nick Scott Chief Finance Officer, Head of Revenues &

				taken in connection with the prevention, investigation or prosecution of crime)	Benefits Tel: 01732 227153, Tel: 01732 227397
Green Belt / Landscape Character Assessment	Cabinet 09/02/17		No		Antony Lancaster Strategic Planning Manager Tel: 01732227326
Draft West Kent Homelessness Strategy	Cabinet 09/03/17	Housing & Health Advisory Committee on 28 February 2016	No		Hayley Brooks, Lesley Bowles Head of Housing and Health, Chief Officer Communities and Business Tel: 01732 227272, Tel: 01732 227335

NOTE: THIS DOCUMENT SUPERSEDES ALL EARLIER NOTICES PUBLISHED BY THE COUNCIL